



# MCKV INSTITUTE OF ENGINEERING

Approved by AICTE & affiliated to Maulana Abul Kalam Azad University of Technology

NAAC Accredited 'A' Grade Institute

243 G.T. Road (N), Liluah, Howrah- 711204, West Bengal, India

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Date: 14/03/2019

Record Minutes of the 13<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on 13/03/2019 at 03:00 PM.

**Venue of Meeting:** Conference Hall

**Members Present:**

- Prof. Buddhadeb Chattopadhyay (Chairman, IQAC)
- Prof. Arun K. Jalan (Dean, Student Affair)
- Prof. Debapriya De (Dean, Research & Consultancy)
- Prof. Arghya Sarkar (EE)
- Dr. S.S. Thakur (CSE)
- Dr. Amit Phadikar (IT)
- Mr. Subir Bhadra (MCA)
- Dr. Manik Chandra Das (AUE)
- Mr. Subhra Nath Maiti (HSS)
- Mr. Atanu Banerjee (ECE)
- Mr. Mojammel Rahaman (Basic Sc.)
- Mr. Vishal Damani (Finance)
- Mr. Tapas Kumar Biswas (Alumnus)
- Dr. Ranjib Biswas (ME) (Coordinator)

**Members Absent:**

- Prof. Parasar Bandyopadhyay (Director)
- Sri Devasish Basu, Dy. Chief Vigilance Officer (Elect.), Eastern Railway, Kolkata (External Member)
- Dr. Surojit Mookherjee, Former Executive Director, IBM, Kolkata (External Member)
- Prof. Ananta Kr. Das (Registrar)
- Prof. Premananda Jana (Dean, Academic)
- Mr. Sandip Dutta (Head, CRTTC)

**Agenda of the meeting:**

1. To confirm the minutes of the last IQAC meeting and matters arising thereof.
2. Action Taken Report (ATR).
3. MOOCs for B.Tech. Honours Degree by MAKAUT.
4. Internal and external Academic and Administrative Audit (AAA).
5. Any other item with the permission of the Chair.

**Proceedings of the meeting:**

The Principal and Chairman of IQAC, Prof. (Dr.) Buddhadeb Chattopadhyay initiated the meeting by welcoming all members of IQAC. Following points were discussed and included in the resolution of the meeting:

**Item No. 1 of Agenda: To confirm the minutes of the last IQAC meeting and matters arising thereof.**



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Minutes of the 12<sup>th</sup> meeting (held on 06/12/2018) of IQAC of MCKVIE is circulated to all members and were confirmed.

## **Item No 2 of Agenda: Action Taken Report (ATR)**

ATR on 12<sup>th</sup> meeting held on 12/09/2018 was discussed and briefed to the members as follows:

Discussion on 12 <sup>th</sup> IQAC Meeting	Actions Taken
Inclusion of new members in IQAC	Sri Devasish Basu, Dy. Chief Vigilance Officer (Elect.), Eastern Railway, Kolkata and Dr. Surojit Mookherjee, Former Executive Director, IBM, Kolkata accepted and were present in the meeting of IQAC. Also Prof. Ananta Kr. Das, newly appointed Registrar has been co-opted as IQAC member.
India Today- MDRA Best Colleges Ranking- 2019	The committee formed to look after the activities lead by Dr. S. S. Thakur successfully applied for India Today- MDRA Best Colleges Ranking- 2019

## **Item No 3 of Agenda: MOOCs for B.Tech. Honours Degree by MAKAUT.**

Dr. Ranjib Biswas informed that Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) has decided to introduce AICTE model curriculum for its B.Tech. Programmes with 160 credits in the entire programme of 4 years, and additional 20 credits will be required to be done for the degree of Bachelor of Technology with Honours. These additional 20 credits will have to be acquired with online courses (MOOCs) as per AICTE. So students will have to complete additional 20 credits through MOOCs within 4 years of time. The MAKAUT, WB also suggested baskets for MOOCs available year wise for the four year B.Tech. programme from the sessions 2018-2019. It is decided to organize awareness programme for the students in this regard.

## **Item No 4 of Agenda: Internal and external Academic and Administrative Audit (AAA)**

As decided, all members agreed to conduct the internal audit by our staff members as per existing guidelines whereas external audit to be done by Intertek. In future, for the implementation of internal AAA, it is required to formulate a guideline and the performance indices.

There being no other issues the meeting was ended with a vote of thanks, offered by the Principal.

**Ranjib Biswas**  
Co-ordinator, IQAC